



## Summer Competition 2025/26

### How To Register Your Team & Players

The process for nominating a team to Mid Hills Summer Netball is changing from the 2025/26 season. Please read carefully and ensure you follow all steps.

#### **Step 1: Complete your Team Nomination Form**

- Team nomination forms for 2025/26 can be downloaded from the Mid Hills website: <https://www.midhillsna.org/competitions>.
- Complete your form with as much detail as possible. Correct spelling of player names as defined in PlayHQ, dates of birth and details of playing history for every player on your list are critical. Please do not guess or skip information for players.
- You must provide details of an umpire capable of umpiring the grade you are nominating. Forms submitted without umpire details will not be accepted.
- Once your form is complete, email it to [grading.mhna@outlook.com](mailto:grading.mhna@outlook.com). The form must be in Excel format only. Other formats will be returned to you for correction.
- The closing date for nominations is 25<sup>th</sup> September 2025. We encourage teams to nominate early, as our competition fills quickly.

#### **Step 2: Register your Team through PlayHQ and pay your deposit**

- Every team must be registered through PlayHQ and pay the \$50 deposit before nominations close. Register your team at <http://bit.ly/MHNASummerTeam25>
- Your \$50 deposit will be paid as part of the PlayHQ registration process. Please note that PlayHQ levies a processing fee on top of the deposit, and Mid Hills receives \$50 of the amount you pay.

#### **Step 3: Ensure every member of your team registers**

- The rules for player registration are:
  - o All players intending to play 5 or more games in the season – MUST register to your team through PlayHQ
  - o Fill-in players with a 2025 NetballSA membership – MUST register to your team through PlayHQ (even if they are only filling in for 1 game)
  - o Fill-in players without a 2025 NetballSA membership – MUST purchase a Single Game Voucher (SGV) before the game. There is a maximum of 4 SGVs per player for the season.
- There are no exceptions to this requirement. **It is the team organiser's responsibility to ensure that all players meet these requirements before they take the court.** If you play an unregistered player, your team will forfeit the match.
- When you complete your online team registration in Step 2, you will be provided with a registration link for your team. Forward this link to every player in your team, plus your umpire.
- Registration is free to umpires, and to players with a 2025 NetballSA membership. NetballSA fees apply to players without a current NetballSA registration.
- The team organiser will be able to see the list of registered players for their team through PlayHQ. Just log into PlayHQ, go to My Teams. Choose the team you nominated, then go to the Squad tab. You'll be able

to see all registered players for your team. Keep checking regularly until you are sure your whole team is registered.

- Players and umpires who are part of more than one team must register individually for each team